

Government of People's Republic of Bangladesh  
Ministry of Health and Family Welfare  
Bangladesh Secretariat

**Meeting Minutes**

A quarterly meeting was held with senior managers and decision makers on how to make DNS PMIS system dependable on 15 December 2015 at BNC conference room. The session was chaired by Additional Secretary (Discipline & Nursing). Joint Secretary (Nursing), Senior Assistant Secretary (Nursing), Senior Managers from DNS, BNC and HRH project staff were also presented in the meeting.

**Discussions:**

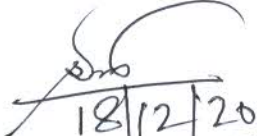
After the welcome address by the Chair and self-introduction of the participants, IT Specialist of HRH Project presented the update on DNS PMIS software. The data entry and validation status was discussed to the audience.

Canadian Field Manager of HRH project then brought up issue of how to make DNS PMIS system dependable; she also mentioned the importance of software dependability for its sustainability in future. IT Specialist also discussed in brief on PMIS software that how will help the ministry for its policy decisions. He also presented three plans for generation of unique employee ID for nurse. Canadian Field Manager of HRH project brought up the launching issue on 30 December 2015. After a threadbare discussion, the following decisions were made.

**Decisions:**

1. DNS PMIS data validation and entry must be completed within 28 December 2015. Nasima Parvin, Deputy Director-Admin will fully responsible for this operation.
2. Unique employee ID for DNS PMIS software will be based on plan-c. A team is formed for finalization of employee ID of DNS PMIS software. Team combined with Salma Khatun, Assistant Professor of DNS-HQ, Md. Mahbubur Rahman, IT Specialist of HRH project and Md. Lutfur Rahman, Senior Assistant Secretary of MoHFW as a team leader.
3. Bandwidth speed will be increased from 1mbps to 3mbps at DNS-HQ to expedite the completion of the data entry and validation work. Director of DNS will prepare a request letter to Link3 for increasing the bandwidth.
4. Current computer generated PDS in DNS PMIS software is ok but additionally a short form of PDS will be developed for better administrative use.

Since there were no other issues, the Chair thanked all participants and concluded the meeting.

  
18/12/2015  
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Additional Secretary  
Ministry of Health & Family Welfare  
Govt. of the People's Republic  
of Bangladesh